



# SUMMER CAMP AT SSH!

## Important Camp Information and Policies

**¡Ya es la hora! It's time for summer camp!**

Dear Parents,

**¡Ya es la hora!** Are you ready for SUMMER CAMP? Your child's imagination and Spanish language skills will be expanded to the highest limits with our hands-on, creative language camps. We'll have a great time with theme-based activities, games, science, contests, art, water activities and much more...all in the Spanish language of course. *¡Qué divertido!*

### Required Forms

1. **Child Admission Form** must be completed online at [www.spanishschoolhouse.com](http://www.spanishschoolhouse.com) after logging into your family profile.
2. **Immunization records (or affidavit)** are required for campers who do not have current records on file at Spanish Schoolhouse or another school.
3. **Allergy Emergency Plan** - If your child has been diagnosed with a food allergy by a health-care professional, an Allergy Emergency Plan prepared by your child's physician must be submitted before the first day of camp. (State of Texas requirement)
4. **Health Statements** are required for campers who do not have a current Health Statement on file at Spanish Schoolhouse or another school.

### Important Information

- **If your child will require sunscreen while outside for activities (brief periods of 15-20 minutes), please apply at home as we cannot apply it at school.**
- All campers will need to bring a lunch and a spill-proof water bottle (labeled with name). We'll provide snacks!
- You'll receive weekly emails about the exciting activities we'll be doing at camp!
- The most important thing (*lo más importante*) is to come ready to have FUN!

### Summer Camp Policies

- **Refunds** will be given if requested in writing Friday 10 days before the camp start date. Refunds will incur a \$50 administrative fee per family per camp. **No refunds will be given for cancellations that are requested less than 10 days before the camp start date.**
- **Make-up days, credits, or refunds** will not be given if a student is absent or if the school experiences a closure due to inclement weather or other unforeseen circumstances.

- **Changes** to camp days/dates can be made at no cost if requested in writing on Friday 10 days before the camp start date. Changes requested less than 10 days before the camp start date will incur a \$50 administrative fee per family per camp. Any changes are subject to space availability.
- **Camp hours** are 9 am – 2 pm unless registered for the extended hours. Please drop children off no earlier than 8:55 am, as the teachers are preparing for the day.
- **Late Pick-up Policy:** For the regular camp day (9 am-2 pm), there will be a 5-minute grace period. After 2:05, a late fee of \$1/minute will be assessed. For families enrolled in Stay & Play extended care, there is no grace period. A late fee not to exceed \$3/minute will be assessed if the child is not picked up by 6pm. *All late fees are per family, not per child.* Any late pick-up charges must be paid before the child can return to camp.
- **Allergies:** If your child has diagnosed food allergies, please make sure the information is listed on your student's online profile. An [Allergy Emergency Plan](#) from your physician is required by the state. Please discuss the plan with the camp director. We want to take any precautions necessary to keep your child safe!
- **Daily reports:** The school may use an app (such as Lillio or Brightwheel) to communicate to our families their child's experiences at camp. This app is used to record fun activities and also is used to sign your child in and out each day. **By enrolling your child in Spanish Schoolhouse, you acknowledge your child's participation in the Lillio program. This acknowledgment includes receiving information from the school via the app, receiving your child's photos, and receiving email and text messages through the app.**
- **Sign in:** Please be sure to sign your child in and out each day. **This is a requirement by the State of Texas.** (Please note if school is using a daily reporting app such as Lillio or Brightwheel, teachers and staff members will sign in your child.)
- **Emails:** Check your email for details about the fun we are having at camp and any upcoming special activities!

**¡Gracias! ¡Nos vemos pronto! Thanks! See you soon!**